

IN PARTNERSHIP WITH CENTER FOR CULTURAL INNOVATION AND INTERSECTION FOR THE ARTS

SUBMITTABLE QUICK TIPS

- You will need to create a free Submittable account, or sign in with your Google or Facebook credentials in order to submit a <u>Zoo Labs: FUND application</u>.
- You can <u>save a draft</u> of your work if you would like to finish filling out the application at a later date.
- If you need to make changes to your application after it has been submitted, send a request to CCI to <u>edit the submission</u>. We are generally able to accommodate these requests during the open application period. If, however, the review process has already started, we will be unable to open your submission for editing.
- Submittable works best on Google Chrome, Firefox, and Safari. Internet Explorer is not supported. Please make sure you are using a supported browser.

✓ You can download Firefox by following the instructions linked here.
✓ You can download Chrome by following the instructions linked here.

- CCI will follow-up with you about your submission by email. Please be sure to <u>enable</u> notification emails from Submittable and check the email you used to sign up for your Submittable Account regularly.
- Check out the <u>Submitter Resource Center</u> or reach out to Submittable's Customer Support team with any technical questions at <u>support@submittable.com</u> such as password reset requests or upload issues.