

SUBMITTABLE QUICK TIPS

- You will need to create a free Submittable account, or sign in with your Google or Facebook credentials in order to submit an *Investing in Artists* application.
- You can <u>save a draft</u> of your work if you would like to finish filling out the application at a later date.
- If you need to make changes to your application after it has been submitted, send a request to CCI to edit the submission. We are generally able to accommodate these requests during the open application period. If, however, the review process has already started, we will be unable to open your submission for editing.
- Submittable works best on Google Chrome, Firefox, and Safari. Internet Explorer is not supported. Please make sure you are using a supported browser.
 - ✓ You can download Firefox by following the instructions linked here.
 - ✓ You can download Chrome by following the instructions linked here.
- CCI will follow-up with you about your submission by email. Please be sure to <u>enable</u> notification emails from Submittable and check the email you used to sign up for your Submittable Account regularly.
- Check out the <u>Submitter Resource Center</u> or reach out to Submittable's Customer Support team with any technical questions at <u>support@submittable.com</u> such as password reset requests or upload issues.