



IN PARTNERSHIP WITH CENTER FOR CULTURAL INNOVATION AND INTERSECTION FOR THE ARTS

## 2024 Submittable Quick Tips

- You must create a free Submittable account or sign in with your Google or Facebook credentials to submit a [Zoo Labs: FUND](#) grant application.
- You can [save a draft](#) of your work if you would like to finish the application at a later date.
- CCI has enabled the submitter collaboration tool, which enables groups of applicants to work together on collective applications. For information about how to utilize this tool, visit Submittable's knowledge base [here](#).
- If you need to make changes to your application after it has been submitted, send a request to CCI to [edit the submission](#). We are generally able to accommodate these requests during the open application period. If, however, the review process has already started, we cannot open your submission for editing.
- Submittable works best on Google Chrome, Firefox, and Safari. Internet Explorer is not supported. Please make sure you are using a supported browser.
  - ✓ [You can download Firefox by following the instructions linked here.](#)
  - ✓ [You can download Chrome by following the instructions linked here.](#)
- All applicants will be notified by email regarding their application status. Please be sure to [enable](#) notification emails from Submittable and check the email you used to sign up for your Submittable Account regularly.
- Visit Submittable's [Help Center](#) for answers to frequently asked questions.
- If you need technical assistance (e.g. password or upload issues), request support at: <https://www.submittable.com/help/submitter/> (located at bottom of page).

Submittable's business hours are 9 am – 5 pm MT. They aim to respond within 24 business hours.